

**Indoor Environmental Quality Management (IEQ) Plan
Board of Education
Wrightstown Community School District**

The Wrightstown Community School District is committed to ensuring a safe and healthy environment for staff, students, and community members. To sustain a healthy environment, the School District monitors, documents, and plans for quality heating, ventilation and air conditioning (HVAC) systems, moisture control, integrated pest management, cleaning and maintenance schedules, appropriate materials selection, routine building inspections by maintenance personnel, appropriate training of staff, and communication.

The District holds the Director of Building and Grounds responsible for assuring that all policies and procedures related to indoor environmental quality (IEQ) management are adhered to and documented. The Director of Building and Grounds works with a third party vendor, Environmental Management Consulting (EMC), to assure District compliance, consistency, and adherence to policies related to IEQ. Training is arranged for maintenance and custodial staff annually in general concepts of IEQ including indoor air quality, pest management, cleaning chemicals, etc.as part of the annual training process.

The School District encourages the prompt reporting and resolution of any and all IEQ concerns. All IEQ concerns shall be submitted in writing to the Director of Building and Grounds or the Building Administrator.

A copy of the Indoor Environmental Quality (IEQ) Management Plan is available for review by contacting the District Office. Questions related to this plan should be directed to the Director of Building and Grounds.

References: WI Stat 118.075(3)(4)
 Non-Smoking Policy (#4560)
 Animals in Classrooms Policy (#3800)
 Hazardous Materials Policy (#7310)
 Lead Paint Policy (#7320)
 School Pest Control Policy (#7330)
 Appendix A

*Adopted: 5/15/2013
Revised: 7/18/2018*